



RCC Board of Directors Meeting July 13, 2016

Meeting started 7:32pm

Present: Ron Sibthorpe, Terry Longhorn, Barb Gibbon, Karen Rainboth, Fiona Smith Bradley, Tom Hoferek, Mike Brownlie, Lorraine LaFrance, Connie Downes

Regrets: Andrew Stead, Gillian Bryenton

Guests: Hector Carranco

Approval of May Minutes: Tom Hoferek 2nd Lorraine LaFrance Approved

Approval of Agenda: Fiona Smith Bradley 2nd Karen Rainboth Approved

Opening Comments from Chair and Commodore's Report

- We are having issues getting volunteers, too many conflicting and consecutive Regattas.
- Need to clarify point person for getting Boat drivers, on water officials and how that information is disseminated

Executive Director Report

- Applying for 2017 Civic Events Funding Program Grant –deadline Sept 15, 4:00pm
- Kraft Heinz Project Play – We are not a finalist but Nakkertok is, we should support them
- Ontario 150 Grants – seminar on August 15
- Ramada Inn/ Monterey Inn- exploring partnership for Corporate Dragon Boat events using their dock and catering facilities
- Manotick; MVCA decided it's too late for this year, restart the process in the fall for next year
- HR; need a solution as current contracts, interviews, negotiations require full-time hours May-August. Payroll at month's end is a lengthy process
- Regattas- Every regatta should have an organizing committee to spread the work load and alleviate last minute panic in getting volunteers etc. Away regattas logistics including boat transportation, hotels etc would benefit from organizing committee. Appoint lead for canteen, officials, boat drivers, boat transportation etc. To date, all home regattas have had positive cash flow.
- Summer Programs started July 4, 140 kids and boats running smoothly thanks to great jobs by Coordinators
- CKC Women's canoe National Team Training Centre MOU (Memorandum of Understanding) RCC was third but CKC wants us to be first. MOU goes from September 1, 2016 to March 31,

2021. **Action:** Form Committee to review financial and legal aspects of MOU: Hector, Wade, Tom and Jeff Braddon?

Budget

- Hector presented the budget figures. Still expecting Revenue from Dragon boat and grants. Anticipate positive cash flow in October

Director's Report- Equipment

- Working on boats for Nationals, CanMas
- Still has money in budget due to some lower pricing on purchases and holding off some expenditures. We need another open trailer for boat transportation to events and Florida
Motion: Tom motioned and it was seconded that we purchase an open trailer, Approved

Director's Report- Canoe Kids

- Canoe Kids welcome site is working very well but the wind is an issue. Need a permanent structure, protect from rain, wind, 20' x 20' ideal. Hector will determine if a Permit is required. Tom will create a design

Policy for Adult Members

- Blanket policy stating if you aren't in a kid's sprint program, canoe kids, Regatta Ready, you shouldn't be onsite during the day. Barb will draw up wording

Coach survey has been sent out

Dragon boat schedule is posted daily, Rec schedule to be posted also, plus need access to contact numbers for Dock Duty

Volunteers

- Banquet set for October 13, need date for Volunteer Appreciation

Committee lists: If you are lead on a committee, please email list of names on your committee to the Secretary. Ie Paddling, Strategic planning, house, race course etc

Fundraising: We will pilot 50/50 draw at the RCC Dragon boat festival- paddlers to sell tickets

Motion: Barb motioned to Adjourn, Approved
Meeting finished 8:48 pm

Next Meeting Aug 16, 7:30pm