

Rideau Canoe Club

Board of Directors Meeting

DATE	Tuesday, December 11, 2012
TIME	7pm
Present	Sue Holloway, Hector Carranco, Terry Longhorn, Stephan Sander, Kim Hodges, Louise Hine-Schmidt, Brent Schmidt, Scott Seaby, Mike Brownlie, Sara Kennedy, Andrew Stead
Regrets	Ron Sibthorpe, David Fortier
Guest	Mike Robinson, Meaghan Davis

Approval of Previous Minutes: Stephan Sander 2nd - Terry Longhorn

Signatures:

Approval of Agenda: Sara Kennedy 2nd - Hector Carranco

Opening Comments from Chair

Comments
<ul style="list-style-type: none"> ➤ CKC AGM – in attendance Sue Holloway, Hector Carranco ,Louise Schmidt, Mike Robinson ➤ Recap of CKC AGM includes: Rule book changes - relate to competition, Major rule change – age groups <ul style="list-style-type: none"> ○ RCC presentation – how do you integrate satellite programs ○ Paddling Committee discussed changes for RCC ➤ HP Committee – RCC pathway towards center of excellence ➤ Sponsorship package initiative

Agenda Topics

Director’s Report: Treasurer – Stephan Sander

DISCUSSION:
<ul style="list-style-type: none"> ➤ Canteen- made approx \$11k ➤ Clothing- we have some inventory, spent \$10K ➤ Audit – clean opinion for 2013 ➤ Capital expenditures need to be addressed
ACTION ITEM:
<p>Stephan</p> <ul style="list-style-type: none"> ➤ Compile 2013 budget based on director’s budgets for next board meeting ➤ Ask Cindy for breakdown of Revenue/Expense for Canteen

Director's Report: Recreation & Paddle All – Kim Hodges

DISCUSSION:

- as per notes provided
- Paddle All – Revenue neutral
- Para Canoe - Revenue neutral
- Recreation – increase courses based on past trends
- Potential camping day course & local offsite trips
- % of rec admin's pay of what was brought in – successful in 2012
- SUP not included in Rec budget

Director's Report: Dragon Boat – Scott Seaby

DISCUSSION:

- DB program was a great success due to RCC DB festival
- Consistent growth – Stay with numbers based on 2012
- DB ergs – depending on teams, time availability – not putting in his budget- may work out agreement with Mark Singer as he has 3
- DB bootcamp expanding to available times on Monday, Wednesday 8-10pm
- DB camp in FL – present something to teams in summer 2013

ACTION ITEMS:

Scott:

- Develop plan & program for dragon boat ergs
- Expand DB bootcamp to include Mondays & Wednesdays from 8-10pm
- Look into creating FL camp for dragon boat

Director's Report: Paddling Director – Louise Hine-Schmidt

DISCUSSION:

- as per handout
- Sprint – budget based on 2012 numbers
- Increasing program fees – due to age changes missing out on income
- Fundraising initiatives needed for 2013
- Goal – regattas revenue neutral
- Truck needed - rental vs lease vs purchase – needed for mid-February 2013
- Canoe Kids – status quo
- Regatta Ready – status quo

ACTION ITEMS:

Louise:

- Suggestions for 2013 program fees for next meeting (Jan 8)

David:

- Propose fundraising ideas/program for 2013

Hector:

- Look into RCC truck options

Director's Report: Equipment Director – Brent Schmidt

DISCUSSION:

- as per handout
- repairs and/or replacement for development boats
- Paddles are on the priority list
- Replacement motors needed
- Course - replacement equipment to maintain course as move towards new course
- SUP boards – going to share proposals with RCC

ACTION ITEMS:

Brent:

- Present SUP proposals next board meeting (Jan 8)
- Present estimates for new course anchors
- Present cost of Sudbury race course

Director's Report: House Director – Andrew Stead

DISCUSSION:

- Leaking back boat bay – City responsibility
- Roof – City responsibility
- Weight Room doors – City responsibility
- Main boat bay doors and alarm – RCC (budgeted)
- Survey – overview of responses to date as per handout
- Areas of survey discussion – communications, regatta fees, boat usage & fundscript

Director's Report: Petrie Island Canoe Club

DISCUSSION:

- As per handout
- Working relationship with Friends of Petrie Island (FOPI)
- PICC – potentially not on protected part of island
- Goal - 40 kids through the program – summer 2013
- Need RCC equipment & coaches
- RCC board in agreement to support this project

ACTION ITEMS:

Sara:

- Create PICC advisory committee. Consider Arbour family, L.A. Schmidt and RCC members who live in Orleans.

Business Arising

<p>DISCUSSION:</p> <ul style="list-style-type: none"> ➤ Create social committee, need Coordinator ➤ Motion \$20,000 in the budget for race course ➤ New Budget Item – Volunteer Recognition Program ➤ Canada Day Regatta – Argentina attending – looking for 12 boats ➤ Canada Day Regatta not on National Team schedule for 2013 ➤ Snacks – best snacks we’ve ever had!!!
<p>ACTION ITEMS:</p> <p>Meaghan:</p> <ul style="list-style-type: none"> ➤ Place a call out to membership for social committee members <p>Ron:</p> <ul style="list-style-type: none"> ➤ Outline Volunteer program <p>Hector:</p> <ul style="list-style-type: none"> ➤ Get CDR on CKC 2013 schedule

On-going action items:

House planning meeting to discuss options and priorities, wish list	Andrew	Feb 13, 2012	After AGM
Sponsorship committee recruitment	Dave	Feb 13, 2012	Fall, ongoing
Items Club needs but could be donated	Board	July 12	
New message board for wish list for club, volunteers etc	Brent	July 12	Fall
Trillium Grant Application for ICF race course	RCC Course Committee	July 12	First meeting Nov 22
7 SUP board purchase, get 3 quotes	Finance	Aug 14	Nov 13 - Budget

Club truck	Hector	Aug 14	Feb 2013
Radio Protocol course	Bob Rainboth, EOD	Aug 14	Spring 2013
Develop new work plan for Meaghan- ALL Directors identify tasks you can offload	Board	Sept 11	ASAP
15 bins-radios, hailers, flags, clipboards etc approx=\$9k 2 out door speakers, new boat motor -We want to match equipment with EOD	Finance	Sept 11	Dec 11 Budget
Club's sound system isn't working	Andrew	Sept 11	Dec 11
Stand-up freezer and kettle- issue where to put freezer?	Finance Cindy's budget	Sept 11	Dec 11 Budget
Sheltered Events Board- Sue's neighbour has plywood	Finance	Sept 11	Dec 11 Budget
Club Excellence Standards 1. Review where we are 2. Bring everyone back 3. Final review, submit for certification	Andrew	Nov 13	January 2013, Feb 12'13, April 9'13
Cindy taking on kitchen again?	Sue	Nov 13	Dec 11

2013 board meetings – jan8, feb12, march5, april9

Meeting adjourned – Tuesday, December 11 at 9:57 pm

Next Meeting January 8, 2013 7:00pm, snacks Sara