

Rideau Canoe Club

Board of Directors Meeting

DATE	Tuesday, April 9, 2013
TIME	7:15 pm
Present	Sue Holloway, Stephan Sander, Kim Hodges, Louise Hine-Schmidt, Brent Schmidt, Ron Sibthorpe, Mike Brownlie, Sara Kennedy, David Fortier
Regret	Andrew Stead, Terry Longhorn,
Guest	Mike Robinson

Approval of Previous Minutes: Hector Carranco 2nd – Sarah Kennedy

Approval of Agenda: Brent Schmidt 2nd – Mike Brownlie

Opening Comments from Chair

Comments
<ul style="list-style-type: none"> ➤ Donation from RCMP Mess received for youth programming ➤ Thank you to Louise & Meaghan for submitting the Sport & Rec grant ➤ In the future, must be more explicit about having grant approval by the board in minutes ➤ Bill boards up in Orleans promoting ½ day programs ➤ Online registration is up for membership & sprint programming ➤ Florida Camp is an impressive operation; admin assistance needed for Mike next year; location has lots of potential for adult camps (masters & DB); camp capacity about 2000 people ➤ Florida Camp bring membership together; athletes work really hard

Agenda Topics

DISCUSSION: EOD Affiliation Fee

- Lead: Sue & Hector
- \$21 EOD affiliation fee to be paid by all racing members
- Regatta fees additional (except EOD Championships)
- Fee included in membership registration

DISCUSSION: CKC Affiliation Fee

- Lead: Sue
- CKC approved additional affiliation fees at last AGM
- New - Atoms & Peewee - \$5
- Fee for racing members – currently on membership registration
- Board agree to remove CKC fee from membership & refund those who have already paid. Club will continue to cover this cost.

MOTION:

- **Sue: Remove CKC affiliation fee from membership registration & refund those who have already paid.**
- **2nd – Hector; All approve**

DISCUSSION: Club Clean Up

- Lead:
- Have members do some of the items that the Club currently needs to pay for.
- Covered announcement board to be created on the day
- Depending on water level – dragon boats to be placed in water.

ACTION ITEM:

- **Board to send items that needs to get done in their respective departments to Andrew – House Director**

DISCUSSION: Regatta Equipment

- Lead: Ron
- Have quotes for radios (\$6000), megaphones(\$600-\$800) & speakers (\$500)
- Bob Rainboth – help supplement (trade) speaker equipment & storage in short term
- Working with Bob to get radios (18)
- Equipment management – volunteer lanyards with sign-out for equipment
- Equipment boxes available for programs – CK, DB, PaddleAll, Coaches, etc.

ACTION ITEM:

- **Ron – confirm the club will have full access for 2013 regatta schedule**
- **Andrew & Ron – follow up about speaker system in building**
- **Scott – get advice about speakers & sound system from DJ friend**

DISCUSSION: Review action items from survey

ACTION ITEM:

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| <ul style="list-style-type: none">➤ Board to review survey results and determine any action items required |
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Business Arising

DISCUSSION:

<ul style="list-style-type: none">➤

ACTION ITEMS:

<ul style="list-style-type: none">➤

Director's Report: Treasurer – Stephan Sander

DISCUSSION:

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| <ul style="list-style-type: none">➤ All fine!➤ Cash flow is good – same level as 2012➤ Collecting money faster with paypal➤ FL Camp - \$85,000 collected and spent \$70,000 so far. Few more expenses expected but on track.➤ More money came from winter training |
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Director's Report: Recreation & Paddle All – Kim Hodges

DISCUSSION:

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| <ul style="list-style-type: none">➤ Nothing to report |
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Director's Report: Dragon Boat – Scott Seaby

DISCUSSION:



ACTION ITEMS:

- Ottawa DB festival registration doing very well – approx. 100 registered already
- No practices left in May except for Friday night and Saturdays
- 20th anniversary of festival
- Thursday night dinner gala on beach
- Races on Friday night – Sat & Sun as usual
- Boat maintenance – club clean up & coaches
- Dow's Lake – selling DB. Scott in negotiations
- ORCC request – 2 DB for festival in Petawawa – looking to rent boats, what price – do a swap.
- Scheduling times until may 20th – 5:55 pm, 6:55pm, etc (dealing with day light)
- Team workouts for DB on hold until fall/spring
- Boat sponsorship letter went out – nothing official yet, but one company interested

Director's Report: Paddling Director – Louise Hine-Schmidt

DISCUSSION:

- Note from parent about coaching and experience in FL – overall great experience
- Summer staff – all hired based on 2012 numbers, contracts done & send to MD to send out to staff
- Police check for those under 18
- CK – Sue Arbour taking over, all staff hired all returning
- Parent meeting – bantam & midget, May 1 before open House, go over expectations for the year, hotels booked
- Away regatta for bantams – NB
- New chaperone program for away regattas to help coaches
- Spring paddling – maybe starting april 13/14 depending on weather, motor boats almost ready to go.
- Purchased a flat john boat (total 3). There are 10 – rent to provincial or national team. 1 to PICC. Sell 2 on kijiji.
- Cold water policy – online sign-up sheet (2 in each motor boat – 1 coach & 1 spotter)
- Early spring hire extra staff to take care of paddlers not able to get on the water for those still in the weight room.
- Request from parent for customized fees because paddler is going away to school. Want to avoid. All agreed not customize fees.
- Ian Mortimer will be going to Europe to coach Mark Oldesershaw. CKC giving \$500. Asking Tom Hall to replace.
- Water - Fill date late April

Director's Report: Equipment Director – Brent Schmidt

DISCUSSION:

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| <ul style="list-style-type: none">➤ Boat repair over the winter➤ Ordered & received foot rests for simon rivers➤ Motor boats getting ready for on-water➤ Motors tunes up➤ Mike Scott – container by beach volley court – could be used for DB & SUP equipment |
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ACTION ITEMS:

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| <ul style="list-style-type: none">➤ Brent – confirm with Mike Scott – container by beach volley court – could be used for DB & SUP equipment |
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Director's Report: House Director – Andrew Stead

DISCUSSION:

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| <ul style="list-style-type: none">➤ |
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Director's Report: Marketing & Sponsorship – David Fortier

DISCUSSION:

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| <ul style="list-style-type: none">➤ Fundscrip info updated – going to present to MD & get out to membership➤ Beer for CDR➤ Wine at CDR is good➤ Michelle Lenson is going to handle CDR banquet➤ Silent Auction – other venues (Police Association – Catherine & Bank) Open to other venues➤ Looking for silent auction items – letter is being written up |
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ACTION ITEMS:

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Director's Report: Petrie Island Canoe Club – Sara Kennedy

DISCUSSION:

- Working hard on promotion – signage, article in EMC
- Passing out brochures at the high schools
- Andrew printed brochures being used for businesses
- Printed some more at staples for bag packs at schools
- Signage – 10th & 10th in Orleans
- Presentation at community association
- Looking for staff – ideally find Sarah's replacement and work with them this summer. Be one of the 2 coaches this summer – sprint background needed (old paddler?)
- Meeting with life saving society on Petrie Island – beach doesn't open until 10 and flag doesn't go up until program has already started. (shower bags)
- Sharing fees for port-a-potty for cleaning fee? Sarah to find out details

Director's Report: Past Commodore – Hector Carranco

DISCUSSION:

- Fundscrip – new schedule dates – problem \$4400 to have card delivered for free – club doesn't currently reach those numbers
- We get fees from fundscrip and can control the amount. Put amount towards something specific ie: war canoe
- Make pre-payments & orders – individuals can do that themselves
- Vemio clip & picture of WC (Bear Mountain)
- Always ½ and ½ proceeds

MOTION:

- **Sue – change fundscrip contribution so that all money comes back ½ to the club and ½ to member**
- **Sarah – 2nd, all approve**

Final Notes

DISCUSSION:

- Vanessa Herra has stepped up to supervise Dock Duty
- Mike Chambers inducted into Ottawa Sports Hall of Fame – May 9
- April 20 – Jock River Race – Ian Mortimer sending team of canoers
- Recruiting – Sunday, May 19 – RCC Demo Day
- Invite Turnbull school, Nakkertok, boys & girls 11 to 14
- Pay \$2 insurance & sign a waiver

Meeting finished – Tuesday, April 9 at 9:41 pm

Next meeting Tuesday, May 14 beginning at 7 pm

SNACKS at next meeting: Mike Brownlie