

# **Rideau Canoe Club**

## **Board of Directors Meeting**

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| DATE    | Tuesday, March 5, 2013   |
| TIME    | 7:00 pm  |
| Present | Sue Holloway, Terry Longhorn, Stephan Sander, Kim Hodges, Louise Hine-Schmidt, Brent Schmidt, Ron Sibthorpe, Mike Brownlie, Sara Kennedy, Scott Seaby , Andrew Stead, David Fortier, Hector Carranco |
| Regrets | Mike Robinson  |
| Guest   | Meaghan Davis  |

***Approval of Previous Minutes: Andrew Stead 2<sup>nd</sup> – David Fortier***

***Signatures:***

***Approval of Agenda: Kim Hodges 2<sup>nd</sup> – Stephan Sander***

### **Opening Comments from the Chair**

- Things are heating up – Winter Season ending & FL camp underway
- Now is recruitment time for all members – Club brochures available and program specific ones coming
- City of Ottawa – Dan Chenier – Sue to contact
- DB for local Catholic Elementary & HS
- Recruitment focus on peewee & bantam girls – girls scouts, hockey, ringette

## **Agenda Topics**

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| DISCUSSION: Recruitment  |
| <ul style="list-style-type: none"><li>➤ Lead: Sue</li><li>➤ Recruitment should be a focus for all members at this time</li></ul>   |
| <b>ACTION ITEM:</b>  |
| <ul style="list-style-type: none"><li>➤ <b>Scott – DB session in spring for catholic school board</b></li><li>➤ <b>David – to contact local girl scouts (target peewee &amp; bantam girls)</b></li></ul> |

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| DISCUSSION: EOD Fees  |
| <ul style="list-style-type: none"><li>➤ Lead: Sue</li><li>➤ EOD needs funds to operate – Division helps clubs with officiating &amp; coaching</li><li>➤ Need to strengthen division – Hector (RCC) Vice-Flag Officer</li><li>➤ New federal incorporation rules come into effect in 2014 and changes the structure of CKC &amp; membership interaction.</li><li>➤ Clubs will have to elect membership</li><li>➤ Suggestion flat fee for competitive members (\$21/year) + \$10/ EOD sanctioned event</li></ul> |
| <b>ACTION ITEM:</b>   |
| <ul style="list-style-type: none"><li>➤ <b>Sue &amp; Hector – get clarification on flat fee and what the fee per sanctioned EOD event covers and which events it applies to (Ottawa DB Festival, CDR?)</b></li></ul>  |

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| DISCUSSION: Canada Day Regatta Volunteers   |
| <ul style="list-style-type: none"><li>➤ Lead: Terry</li><li>➤ Looking to approach Ottawa DB Festival teams as volunteers for CDR</li><li>➤ Andrew assigned to do communications</li><li>➤ Kim Houston assigned to be Head Official (National Level certified)</li><li>➤ Future discussion – modified ICF rules &amp; boat control</li><li>➤ Selling alcohol as fundraiser &amp; giving coaches/volunteers beer ticket</li></ul> |
| <b>ACTION ITEM</b>  |
| <ul style="list-style-type: none"><li>➤ <b>Terry – draft letter requesting volunteers from RCC friendly DB crews &amp; Scott will pass along.</b></li></ul>   |

**DISCUSSION: Social Schedule**

- Lead: Sue
- Mike named Social Director – overseeing social calendar & events
- Silent Auction – better event for the fall (November). Open to public. Potential facility is Police Association (Ryan Cuthbert)
- Yard Sale – Scott Braddon heading up again this year
- Spring Social – looking into options
- Club Clean-UP – Saturday, April 27
- Open House – Saturday, May 4

**ACTION ITEM**

- **Mike: Form social committee**

**DISCUSSION: Fundraising**

- Lead: David
- As per handout
- Re-focus energy to take advantage of Fundscrip – create goal (ex: new war canoe), change program for better benefits for the RCC, have someone from Fundscrip at Open House.
- Parking – good opportunity for special occasions – need to find new people to get involved
- Grants – form committee to search available grants & writing
- Regatta Sponsorship – EOD restriction, but CDR is good
- Boat Sponsorship – start with DB – suggested price \$2500 to \$4000 for 2 years – naming rights for each boat
- 2014 potential – travelling RCC with closed trailer & 14 minis
- 2013 paddle-a-thon – big potential – kids get sponsors & get prizes– bantam program – week after trilliums

**ACTION ITEM:**

- **Meaghan & David– Sponsorship package**
- **Hector – contact Fundscrip about increasing frequency, changing program & having someone at the Open House**
- **Scott or Dave- DB sponsorship letter**

## **Director's Reports**

### **Director's Report: Treasurer – Stephan Sander**

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| DISCUSSION: |
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| ➤ Saved club money on transfer for FL accommodations |
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### **Director's Report: Recreation & Paddle All – Kim Hodges**

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| DISCUSSION: |
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| ➤ March 21 – results of CHEO Healthy Youth Award – potential \$500 grant |
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### **Director's Report: Dragon Boat – Scott Seaby**

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| DISCUSSION: |
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| ➤ Close to 1000 practices already booked |
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### **Director's Report: Paddling Director – Louise Hine-Schmidt**

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| DISCUSSION: |
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| ➤ Florida Camp started and as of Thursday most everyone will be there – 40 participants |
| ➤ Coaching – sessions covered while coaching staff in FL                                |
| ➤ Canoe Kids – Sue Arbour is taking over  |
| ➤ Sprint staffing done  |
| ➤ Boat transportation – to be discussed when Mike is back                               |
| ➤ Travel policy – still being edited. New policies ready to go for May 1                |

### **Director's Report: Equipment Director – Brent Schmidt**

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| DISCUSSION: Nothing more to report |
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### **Director's Report: House Director – Andrew Stead**

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| DISCUSSION: Nothing more to report |
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### **Director's Report: Petrie Island Canoe Club – Sara Kennedy**

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| DISCUSSION: Nothing more to report |
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**Meeting finished – Tuesday, March 5 at 9:35 pm**

**Next meeting Tuesday, April 9 beginning at 7 pm**

**SNACKS at next meeting: Scott Seaby**