

Rideau Canoe Club

Board of Directors Meeting

DATE	Tuesday, February 12, 2013
TIME	7:00 pm
Present	Sue Holloway, Terry Longhorn, Stephan Sander, Kim Hodges, Louise Hine-Schmidt, Brent Schmidt, Ron Sibthorpe, Mike Brownlie, Sara Kennedy, Scott Seaby , Andrew Stead, David Fortier, Hector Carranco
Regrets	
Guests	Mike Robinson, Meaghan Davis

Approval of Previous Minutes: Andrew Stead 2nd – Ron Sibthorpe

Signatures:

Approval of Agenda: Kim Hodges 2nd – Stephan Sander

Opening Comments from the Chair

- New Parks Canada contact – Discussed RCC's use of waterway, no talk of fees, discussed moving water way.
- Katherine Schlosser – former paddler, looking to get involved as official, help with grant writing.
- Ontario Quest for Gold – potential coaching grant
- If John Wood fund is created, RCC will make a donation

Agenda Topics

DISCUSSION: review 2013 budget & get in touch with Stephan with adjustments, questions and savings suggestions

- Lead: Stephan
- As per handout - 2013 proposed budget - \$30 net profit
- Sprint U16 programs pay for themselves when full – masters, DB, REC, CK have high profit margins
- Challenge to increase numbers in all programs to stay on budget - sales approach to recruiting
- Only hiring minimum number of coaches needed for the summer at this time.
- Capital assets – new course delayed until next year, SUP equipment \$6000, sprint equipment \$30,000 – more depending on further info, Regatta kits equipment \$9,000, Kitchen stand-up freezer \$1000, outriggers \$10,000
- Sport & Rec Grant – potentially help offset the cost of Petrie Island minis & outriggers.
- Help for equipment repair – masters
- Put in budget – contractor for repairs
- Motion to accept 2013 budget – Stephan, 2nd Kim, all in favour

MOTION

- **Stephan - Approve 2012 financial statements**
- **Sarah – 2nd**
- **All approve**

- **Ron – Approve capital assets budget**
- **Hector – 2nd**
- **All approve**

- **Stephan – Approve 2013 budget - \$30 profit**
- **Kim – 2nd**
- **All approve**

ACTION ITEM:

- **Louise, Mike & Brent – develop long term equipment needs & plan**
- **Louise – email all U16, RR & CK from last year when registration is open.**

DISCUSSION: Look into DB team training session prior to season beginning
Look into Seniors day program

- Lead: Scott
- DB Fitness Tests in April – Monday & Wednesday 8-9pm for small team fee.
- Senior Day Program – moved to the fall

DISCUSSION: PICC-set up meetings with John & Peter with Sara

- Lead: Sarah
- As per handouts
- Identify someone who can take over for Sarah once she steps away
- Kiwanis or FOPI to provide tents
- Good staff needed – local if possible
- Use RCC website & online registration

MOTION

- **Sarah – buy 14 mini K1**
- **Hector – 2nd**
- **All approve**

ADDENDUM

- **2013 BUDGET**
- **Petrie Island – 32 participants for half day program for 2 week sessions at @ \$225**

DISCUSSION: Volunteer Recognition Plan

- Lead: Ron
- Back burner at this time
- Using ivolunteer online registration system – potential to use by other EOD clubs

DISCUSSION: research new tech communication options

- Lead: Mike
- Google docs
- Email works best to communicate with parents
- Consistent communication for all age groups from all coaches
- Communication to parents important to recruit volunteers

ACTION ITEM:

- **Meaghan – Add coaches page to website with weekly and/or bi-weekly updates**

DISCUSSION: email EOD (Bevin) to request vote to finalize 2013 regatta schedule

- Lead: Sue
- Schedule voted and adopted – will be sent out shortly
- Officials level 3 – RCC
- Looking into potential of 1 fee for all EOD races

Business Arising

DISCUSSION: Trillium Grant

- EOD didn't get grant. Clubs now responsible for regatta kits equipment – as per capital expenses above.

DISCUSSION: Canada Day volunteers

- Looking for committee volunteers
- Kim Houston – Chief Official
- Ivolunteer website online registration

DISCUSSION: Officials Courses, Radio protocol

- Officials Level 3 – RCC – Sat April 6 – all day
- Radio Protocol (Bob Rainboth)– few key people to teach others at regatta

DISCUSSION: RCC Parking

- No to parking on grass on a regular basis – remain consistent
- Post on website alternative parking options (DB web page)

Director's Reports

Director's Report: Treasurer – Stephan Sander

DISCUSSION: 2013 budget. (see agenda items)

- Nothing else to report

Director's Report: Recreation & Paddle All – Kim Hodges

DISCUSSION: Nothing to report

- Planning going well
- 3 Canadian para athletes received carding

Director's Report: Dragon Boat – Scott Seaby

DISCUSSION: It's a boy!

- Practice booking rolling already and going well
- RCC DB regatta – Aug 21
- Nothing else to report

Director's Report: Paddling Director – Louise Hine-Schmidt

DISCUSSION:

- Leave for FL camp in 10 days
- Mike purchased 15-van & bus drivers license = savings for RCC
- Summer hiring – accepting applications – emphasis on communication with athletes/parents
- Working on new policies – team travel & refunds
- Working on membership agreement
- Imre @ RCC very beneficial to coaches at all levels
- Coaches in purple – pre-order jackets
- CK t-shirts – sponsorship opportunity

Director's Report: Equipment Director – Brent Schmidt

DISCUSSION: Nothing more to report

Director's Report: House Director – Andrew Stead

DISCUSSION: Nothing more to report

Director's Report: Petrie Island Canoe Club – Sara Kennedy

DISCUSSION: Nothing more to report

Meeting finished – Tuesday, February 12 at 10 pm

Next meeting Tuesday, March 5 beginning at 7 pm

SNACKS at next meeting: Kim Hodges