



***RCC Board of Directors Meeting
Feb 12 2017
2255 Carling Ave, 7:00 pm***

Meeting started 7:11pm

Present: Tom Hoferek, Ron Sibthorpe, Terry Longhorn, Karen Rainboth, Fiona Smith Bradley, Jennifer Ballantine, Barb Gibbon, Lorraine LaFrance, Stephanie Joab

Regrets: Andrew Stead, Connie Downes, Kerry Fagan

Guests: Hector Carranco

Approval of Minutes: Lorraine LaFrance 2nd Stephanie Joab Approved

Approval of Agenda: Jennifer Ballantine 2nd Fiona Smith Bradley Approved

Commodore's Report

- EOD regatta schedule finalized and on Website
- Hector's contract being finalized- waiting on budget
- Policy and Codes of Conduct- need to prioritize, we need to improve here, report violations in timely manner
- What do we do with ill, including mental health, injured athlete that shouldn't be training? Doctor's certificate, Par Q completed

Executive Director Report

- Picnic Shelter- Roof should complement canoe club interesting design
- EOD logo contest closes February 20
- Ottawa Canada Games 2012 Bid: March 2, bid evaluation Committee visit
- Audit- Draft statements with Tom, Barb and Andrew for review
- Grants- Ontario Sports and Recreation Community Fund- to buy paddles for U13, warcanoes and dragon boat
- Canada Summer jobs- pays the minimum wage portion
- Paralympic committee- February 17, hoping to take 5 athletes
- Ontario Summer Experiences Program- Feb 28, Bantam Program Coaches
- City of Ottawa Community Partnership Major Capital Program- March 1- Annex upgrade
- MEC- March 10, Capacity building, dock expansion. Parks doesn't do docks, said it is City. Spoke with Riley, moving forward.

Important Dates

- February 18: Silent Auction/ Trivia night
- March 7: Coaches and trailer leaving for Florida

Budget

- Hector presented the budget figures. We are behind last year's revenue received but have outstanding receivables that would put us ahead. We need to email the Florida invoices for payment

Correspondence

- Letter received from Chris Lindsay- The incident is being investigated, few more interviews to be done, perspectives may vary. The Code of Conduct has been reviewed with All coaches, working on formalizing. The Board takes all inquiries/requests seriously and has good processes in place.
Action: Hector will write up summary of staff evaluation activities, Karen will review. Will be an opportunity to rectify our processes

Director's Report-Paddling

- Questions on announcement- no Head Coach model anymore. Have been running with Coach Coordinators: equal/autonomous. The workload was too much for one person, this model spreads out workload. Hopefully will be good for retention, recruitment and continuity for Athletes

Director's Report- Fundraising

- Trivia night Feb 18 at Carleton Heights Community Centre – Ticket sales stop on the 16th, need help with setup- 1 hour, need liquor donations for booze toss

Motion: Fiona motioned to Adjourn, Approved
Meeting finished 8:42 pm

**Next Meeting March 9, 7:00pm
2255 Carling Ave**