

RCC Annual General Meeting

Thursday, October 27th, 2016 starting at 7 PM.

Rideau Canoe Club

804 Hog's Back Road

Ottawa, Ontario

K2C 0B1

AGM 2016 minutes, Directors Reports and agenda posted in newsletter and RCC website for more than 2 (14 days) weeks.

Attendance per sign in list

Quorum present as per bylaws, minimum 20 members in good standing

19:01 hrs - Call to order by Lorraine LaFrance- Volunteer Co-ordinator

Ron Sibthorpe, RCC Commodore unable to attend

Rules and code of conduct for the meeting presented by Lorraine LaFrance

Introduction of 2016 board, directors, guests & past Commodores

1. Approval of the 2015 Thursday, October 29 AGM Meeting Minutes

Motion: Karen Rainboth 2nd: Tom Hoferek **Approved**

Approval of Agenda: Bob Rainboth 2nd: Fiona Smith Bradley **Approved**

2. **Commodores Report: Ron Sibthorpe**

Not present- work emergency

3. **Secretary Report: Terry Longhorn**

a. Meetings were held once a month for the past year and minutes recorded

b. Secretary is point person for email/letters to the Board, response within 24 hours

4. **RCC Annual Report: Hector Carranco on behalf of Treasurer and Board**

a. **Motion** –Derek Mersereau motioned and Barb Gibbon seconded that Collins Barrow Ottawa Ltd. continue as auditors. Our year end is September 30, 2016 **Approved**

b. Question: How were we at budgeting our actuals versus budget items? Improving here, planning now underway. We are producing actual numbers at each meeting

c. Programs- Volunteer Director is Lorraine LaFrance. Administration staff is Hector Carranco, Meaghan Davis and coaches. We rely on volunteers for everything else, over

5000 hours/year. At Regattas, EOD qualifiers and Ontario Championships RCC has 74% of the volunteer hours with only 50% of the athletes. A true testament to our volunteers.

- d. Director's Report- Paddling: Karen Rainboth. The Sprint program had 333 athletes and 50 coaches. It is not self-sustaining. The cost was -\$48,000 this year
 - e. Director's Report- Equipment: Tom Hoferek. Cost of Equipment this year was -\$60,000
 - f. Sprint and Equipment combined for a total cost of \$108,000
 - g. Director's Report- Canoe Kids: Fiona Smith Bradley. Total revenue of \$120,000 for 435 campers. A net total of \$87,255 helps pay for Sprint and equipment
 - h. Recreation Program: Total income of \$58,908 for 328 paddlers, 20 private sessions, 12 schools. Net revenue of \$33,540
 - i. Dragon Boat Program: 3500 paddlers for a total revenue of \$272,173 and a Net Income of \$163,000
 - j. Projects- Short Term; Canoe Kids Picnic Shelter, would like to include entrance modifications, safety issue. Working with the City and NCC
 - k. New and enhanced docks- finger docks would help alleviate some of the congestion during peak season. Working with Parks. Hoping to do under a grant, City built current docks
 - l. Projects Mid-term; Annex- We need more and better boat storage. Have sent proposal to City for enhancements
 - m. Projects Long-term; (5 years) Judge's Stand- hope to be part of Canada Summer Games 2021, possible \$350,000 grant. Ottawa is on the short list, decision by end of April 2017
 - n. All of these projects need money, can't come from operating budget as we break even, therefore we are applying for Grants
 - o. Questions: Program registrations were better this year. U11 was very popular, Canoe Kids was up 33%, the issue is we were at capacity with equipment. We had programs competing for equipment. This was attributed to better retention, coaches worked with specific athletes providing continuity. We are trying to retain U19, Junior and Senior athletes by offering good coaches and training facilities and good programs
 - p. Signage at the road has been beneficial in drawing in athletes
 - q. Question regarding Website, looks old, too much info. Are there plans to revamp? There was a mock up 2 years ago but we need time and/or money
 - r. Question regarding kids being capped at 48, are we planning to buy more boats- No Regatta Ready and Rec combined equals 150 kids capacity. So looking to move to other locations, partner with other associations and communities, need waterfront. Half Moon Bay is a possibility. Petri Island is a success story, started 3 years ago, now it is a stand-alone canoe club.
5. **Other Business:** Bob Rainboth to assist Bevin Schmidt, EOD Flag, to work on safety policies for all of Ontario, standardize regulations.

6. Nominations for 2016/2017 Board of Directors

Nominations for Directors, bylaws state must be member in good standing

Chair of Nominating Committee- Hector Carranco presented

- Current Board Members stepping down: Mike Brownlie, Gillian Bryenton.
Ron Sibthorpe outgoing Commodore- Past Commodore
Thanks for all of your tireless work, round of applause.
- Nominations for Executive positions presented
 - Request for nominations from the floor
 - No nominations came forward.
 - Voting process initiated.
 - Commodore: Tom Hoferek **Acclaimed**
 - Vice Commodore: Andrew Stead **Acclaimed**
 - Secretary: Terry Longhorn **Acclaimed**
 - Treasurer: Vacant, requires Accounting designation
 - Past-Commodore: Ron Sibthorpe
- Directors
 - 8 directors to be nominated. 3 new candidates Bios read
 - Role of directors explained by Hector Carranco
 - Request for nominations from the floor
 - No new nominations came forward.

Returning Directors:

- Karen Rainboth
- Barb Gibbon
- Fiona Smith Bradley
- Lorraine LaFrance
- Connie Downes

Nominations :

- Jennifer Ballantine
- Stephanie Joab
- Kerry Fagan

7. Introduction of the new Board of Directors

Executive Positions:

- a. Commodore: Tom Hoferek
- b. Vice Commodore: Andrew Stead
- c. Secretary: Terry Longhorn
- d. Treasurer: Vacant
- e. Past Commodore: Ron Sibthorpe

2017 Directors acclaimed:

- Karen Rainboth
- Barb Gibbon
- Fiona Smith Bradley
- Connie Downes
- Lorraine LaFrance
- Jennifer Ballantine
- Stephanie Joab
- Kerry Fagan
- Congratulations to our new board.

8. Commodore- Tom Hoferek

It is an honour to take on this role. Thank-you to everyone for coming out

9. From the floor- Mike Scott

Directed to Ms Ranier from the City: 1) Why are we being invoiced \$200/ regatta for parking
2) Bylaw comes by and tickets when we are on the field but we have paid a fee?
It is not Ms Ranier's department but she will go back with our concerns.

10. Hector:

- Reminder that registrations for the Winter programs has started
- Wine Basket
- Christmas party
- Pancake breakfast- great volunteer activity
- First Board of Directors meeting of new Board is November 15, 7:00 pm

11. Andrew Stead: Expressed thanks to Gillian, Mike and Ron for all their passion to the club, they bleed purple! Ron has been a quiet, optimistic voice of reason. He was rational, focused and a fantastic leader. Round of applause.

Adjourn the meeting

- Motion: Andrew Stead **Approved**
- Adjourned at 8:34 pm

Respectfully submitted by:

Terry Longhorn, RCC Secretary

Approved by:

Tom Hoferek, RCC Commodore