



**RCC Board of Directors Meeting  
Dec 12, 2016  
DRAFT**

**Meeting started 7:12pm**

**Present:** Tom Hoferek, Ron Sibthorpe, Terry Longhorn, Karen Rainboth, Fiona Smith Bradley, Connie Downes, Jennifer Ballantine, Barb Gibbon, Kerry Fagan

**Regrets:** Andrew Stead, Lorraine LaFrance, Stephanie Joab, Wade Farquharson

**Guests:** Hector Carranco

**Opening Comments from Chair**

- Last meeting of 2016

**Approval of Minutes:** Connie Downes      2<sup>nd</sup> Karen Rainboth      Approved

**Approval of Agenda:** Fiona Smith Bradley      2<sup>nd</sup> Jennifer Ballantine Approved

**Commodore's Report**

- Tom, Hector and Karen attended the CKC Summit, 2.5 days;  
Discussed past year achievements and failures, including Rio and support of Women's canoe and Paracanoe.  
CKC is looking into having the three disciplines –Sprint, White water and Marathon—working more closely.  
There are 3 Canadians on ICF Board  
TV is shaping what we race for; entertainment value is the key! We need to think outside the box  
CTO is in process of hiring  
RCC submitted 2 rule change requests, first to return to original age groups for Bantam-Defeated. Second withdrawn after first was defeated, Domestic Development Committee will review  
CKC Strategic Plan presented:
  - **Vision:** We Paddle – The Canadian Sport for all families, communities and champions
  - **Mission:** To encourage Canadians to enjoy the sport of paddling and achieve success at all levels of competition
- EOD AGM: Still in Need of a Coach's Rep, Heather is pushing to have finalized, candidates include Pat Lester and Andreas Carranco  
Budget was discussed: Some clubs had issues with cost of EOD sanctioned regattas costing \$3500 or more to run.

## **Executive Director Report**

- The application for Federal Land Use, Design and Land Transactions is being filed. City needs to endorse. Budget for 20' x 30' structure is \$30,000 including access requirements. Need someone to do design
- Attended CKC Summit- Topics of discussion included:
  - Identifying and avoiding Conflict of Interest
  - Olympic reflections- Mark De Jonge, World Champion but finished 7<sup>th</sup>, what happened?
  - Sprint, Marathon and Whitewater to be united
  - CKC's budget is about Sprint; comes from Own the Podium and Sports Canada, DDC is owner of Nationals, Chair is a powerful position but doesn't understand EOD is about Sprint, he's looking to develop an EOD for Whitewater.
  - Women's canoe training centre- do we want it? Yes, but compensation not agreed upon yet.
- EOD Board meeting:
  - EOD Regatta Schedule not finalized- EOD qualifiers and Championships have no location yet, too many regattas- we would like to combine, do later. RCC should submit a motion; talk to Flag and Michelle about LTAD and benefits of combining qualifiers and championships
  - EOD hosting policy, proposal to be written
  - Volunteer policy to apply to all EOD sanctioned events
- Ottawa Canada Games 2012 Bid: Paid to Club for use- \$75,407.10, includes club rental and lost revenue, Grant for Capital Upgrades, tower- \$380,000.00
- Audit- no issues we are aware of yet
- Canada Day Regatta- issue with hotel room availability due to 150 yr celebrations
- Cpl Nathan Cirillo Challenge Cup- planning started, will involve RCC Rec program this year
- Program registrations are open
- Florida camp: more than 30 are registered
- Dec 19 – RCC Christmas party
- Feb 25- Silent Auction/ trivia night
- Melissa Sweet started today

## **Budget**

- Hector presented the budget figures. YTD Cash position up 79% over same timeframe last year, Revenue up 14%, Payroll down 25% and Expenses down 67%

## **Committees**

- Fundraising- Connie Downes
- Governance- Barb Gibbon
- Canoe Kids- Fiona Smith Bradley
- Recreation- Jennifer Ballantine
- Paddling- Karen Rainboth
- Equipment- Tom Hoferek
- Volunteers- Lorraine LaFrance
- House- Andrew Stead
- We need Finance, PR plus others. Not committed yet- Stephanie Joab, Kerry Fagan, Ron Sibthorpe

### ***Director's Report- Fundraising***

- Wine basket made \$4810
- Fundraising goal last year was \$9K, Raised \$10,930.
- Trivia night Feb 25 at Carleton Heights Community Centre, beer and pizza, cash bar. Lower key, smaller event. Goal = \$2500

### ***Director's Report- Governance***

3 drafts presented to review:

1. Employees and Volunteers- Add expectations for volunteering
2. Board members
3. Membership- add email address for BOD contact; [secretary@rideaucanoclub.ca](mailto:secretary@rideaucanoclub.ca)

### ***Guests Excused:***

### ***Executive Director's Contract***

- Contract ends December 31 2016
- Talk to Hector about continuing
- Current contract has bonus paid in December. For next year, put on parameters ie 50% of bonus for good work, 75% very good, 100% exceptional
- **Motion:** Tom motioned and it was seconded that Hector receive his full bonus for this year on the December 15<sup>th</sup> payroll, Passed
- Tom and Karen will meet with him to extend contract, and get feel for expectations going forward.

### ***Business arising:***

- Barb has a connection with the Boys and Girls Club. Do we want space/partner with them on their expansion- Yes!

**Motion:** Karen motioned to Adjourn, Approved  
Meeting finished 8:58 pm

**Next Meeting Jan 12, 7:00pm**